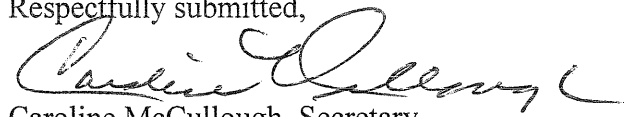


BRAZIL CITY PARKS & RECREATION BOARD
JANUARY 9, 2008

- President Ruthann Jeffries called the meeting to order at 7:04 p.m.
- The December 5, 2007 minutes were read and approved.
- Superintendent Houck announced that the new tractor was \$800-\$900 cheaper than expected due to changes in the implements.
- Treasurer's Report—Linda Messmer
Due to the on-going audit of the city's books, there is not an available current report. However, \$6,000 is owed for fuel which the Board was unaware of as well as being an unbudgeted amount. As an estimate, out of the \$206,000 budget, the Board has spent \$208,000. On the record, the Board has been very careful to be within the budget. Financial concerns were thoroughly discussed.
- Superintendent's Report—Bill Houck
Day to day maintenance is continuing.
- Election of 2008 Officers
Linda Messmer motioned to elect the 2008 slate of officers as follows: President, Caroline McCullough; Vice President, Ruthann Jeffries; Treasurer, Linda Messmer; Secretary, Brad Deal.
- Linda Messmer motioned to rescind the motion to purchase lumber for new benches due to budget concerns. Seconded by Brad Deal. Carried.
- Tyler Hutchinson, representative and decoration chair of the Christmas in the Park Committee, gave a report on this year's event. Wind played havoc with the "Christmas Cards" as well as many of the decorations. However, repair and upkeep was considerably better. The signs (Christmas Cards) will be updated and repaired. Most of the decorations have been cleared. Mr. Hutchinson thanked the inmates for their help with the signs. As well, the police and park security was commended for their vigilance. The vandalism was at an all time low. Upon Mr. Hutchinson's request, Brad Deal motioned to allow Christmas in the Park to provide electrical service to the Kenny Crabb gazebo. Seconded by Linda Messmer. Carried. Christmas in the Park Committee wishes to donate a tree for Forest Park to be planted in early spring. The Board publicly thanked Tyler Hutchinson and Christmas in the Park for a good job.
- Filed with the minutes are the lists of parks improvements and 2008 goals. These documents were prepared by Superintendent Houck. He and the Board felt that 2007 was a good year for the city parks.

- Charley Lucas was publicly thanked for making the new signs adding Mayor Bradshaw's name to the existing entrance signs.
- Linda Messmer suggested putting dollar amounts to the 2008 goals, looking ahead to large projects such as the renovation of the tennis courts so the Board can assess how to fit these items into the future budgets.
- The Board reviewed the mowing specs. Linda Messmer suggested adding caution that mowers should take around newly seeded areas. Even though mowers didn't run through the areas, they did come close enough to blow the seed off... Also, mowing the entire south side of the zoo building at Craig Park needed to be added to the specs.
- Due to the recent overhaul of the contracts, most were satisfactory. A minor addition of the handling of animal manure should be added to the Popcorn Festival contract.
- The Board agreed to continue the security at the parks with Superintendent Houck managing times and tasks with the security personnel. Since this has been budgeted and traffic decreases in the cold (not necessarily winter months), the security personnel can help with electrical and other maintenance issues.
- Unknown to the superintendent and Board, dumpsters have been moved to the zoo building at Craig Park. Mayor Bradshaw has been informed and feels that the placement of the dumpsters is unacceptable and will work toward a solution. She will meet with Mike Head and Superintendent Houck. The Board feels strongly that the "dumping issues of all kinds" is unacceptable at Craig Park as well as communication issues need to be addressed.
- Due to pending lawsuit, the Board is "gun shy" about safety issues in the parks and will continue to address safety and equipment concerns.
- The meeting was adjourned at 8:55 p.m.

Respectfully submitted,



Caroline McCullough, Secretary